

*european network*

*of training organisations*

*for local and regional authorities*



## **DRAFT AGENDA – ENTO(2010)/GA/OJ1**

# European Network of Training Organisations for Local and Regional Authorities (ENTO)

## General Assembly

*Draft agenda approved by the ENTO Bureau at its meeting of 25 June 2010 in distance conference.*

4 November 2010

14:30 – 17:00

Sevilla

Spain

*NB : The documents for the meeting will be available on the day of the meeting and on the website:  
<http://www.ento.org>.*

4th November 2010, 14:30 – 17:00

<b>1. Opening of the meeting by the President of ENTO</b>	List of Participants
<b>2. Acting Secretary General of the Congress of Local and Regional Authorities of the Council of Europe (to be confirmed)</b>	
<b>3. Director of the Congress of Local and Regional Authorities of the Council of Europe</b>	
<b>4. Adoption of the draft agenda</b>	ENTO(2010)/AgendaGA
<b>5. Adoption of the decisions of the previous meeting (General Assembly, Strasbourg, France, 10 November 2009)</b>	ENTO(2009)/Synopsis/EGA
<b>6. President's Annual Management Report</b>	ENTO(2010)/PAMR
a. Introduction by Raffaele GARERI, President of ENTO (Italy) b. Exchange of views c. Voting	
<b>7. Guidelines of ENTO work in 2011</b>	ENTO(2010)/Guidelines2011
d. Introduction Raffaele GARERI, President of ENTO (Italy) e. Exchange of views f. Voting	
<b>8. Financial Report 2009, Auditors report, Draft Budget 2011</b>	Financial Report 2009 Auditor's Report Draft Budget 2011
g. Information from Gerth Fieguth, Treasurer (Germany) h. Exchange of views i. Voting	
<b>9. Decision on Membership fees for 2011</b>	
j. Information from Gerth Fieguth, Treasurer (Germany) k. Exchange of views l. Voting	
<b>10. Decision on number on Bureau members (from 5 to 9) and number and type of specific offices for the election term 2010-2012</b>	
m. Information from Raffaele GARERI, President of ENTO (Italy) n. Exchange of views o. Voting	
<b>11. Direct election of ENTO President</b>	
a. Information from the Returning Officer appointed by the Bureau b. Presentation of the Candidates c. Voting by secret ballot - 1° round d. Voting by secret ballot – 2° round (if necessary) e. Voting by secret ballot – 3° round (if necessary) f. Declaration of the elected President / Stop of election	

procedure

**12. Direct election of Bureau Members**

- g. Information from the Returning Officer appointed by the Bureau
- h. Presentation of the Candidates
- i. Voting by secret ballot
- j. Declaration of elected Bureau Members

**13. Other business**

**14. Date and place of the next General Assembly Meeting and 25<sup>th</sup> Annual Conference of ENTO (November 2011)**